



Western Area Career & Technology Center

688 Western Avenue, Canonsburg, PA 15317 - 724.746.2890 - Fax 724.746.6966 - www.wactc.net

PROFESSIONAL VACANCY POSTING: COOPERATIVE EDUCATION INSTRUCTOR (CIP 32.0105)

Job Type - Full-Time

Job Description – Cooperative Education Instructor. The position includes delivering instruction to high school students using the Program of Study Task Grid for Cooperative Education.

Candidate must have the following qualifications

- 4+ years of wage-earning experience in the field of Cooperative Education.
- Candidate must have good verbal and written communication skills and the ability to manage and motivate high school students.
- Successful candidate must complete PDE required college coursework and certification process if not already certified.
- Clearances for Acts 34, 151, and 114 will be required before hiring.

Duties and Responsibilities

- Organize and operate the Cooperative Education program within the guidelines established by the Joint Operating Committee, the Bureau of Vocational Education, and state and federal laws and regulations.
- Duties include formulation of objectives of the Cooperative Education program and securing, evaluating and maintaining safe and appropriate work sites suitable for student work-based learning experiences.
- Build professional relationships with local business and industry partners to establish potential student work sites.
- Maintain appropriate professional certificates and licenses as required.
- Willingness to pursue teaching certification and professional development activities to enhance the program and self.
- Possess excellent communication skills.

Salary - Based on the teacher's contract scale

Deadline - Until the position is filled

Reports to - Executive Director/Principal

How to Apply

Send or email letter of interest, resume, and Act 34, 151, and 114 Clearances to Michael Milanovich, Executive Director, Western Area Career & Technology Center, 688 Western Avenue, Canonsburg, PA 15317.

Contact Information

Michael Milanovich, Executive Director
Western Area Career & Technology Center
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TITLE IX/504 TITLE V COORDINATOR

Western Area CTC
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The Western Area Career & Technology Center is an Equal Opportunity Employer