

WESTERN AREA CAREER & TECHNOLOGY CENTER
 JOINT OPERATING COMMITTEE
 June 12, 2024

Following an Executive Session held prior to the meeting for discussion of personnel matters, the meeting was called to order by JOC President Melissa Secco in the Multipurpose Room at 6:30 PM with the following in attendance:

	Board Delegate		Alternate		Also In Attendance
X	Missy Dryer		Tia Shore	X	Cyril Walther, Superintendent
X	Melissa P. Secco		Amy Lemmon	X	Michael Milanovich
	Ann Marie Miller		Bernard Price		James Purtell
	Robert J. Mele	X	Richard Hall	X	Kimberly A. Siegman
	Paul Bianchini		Julie Sepesy	X	Steffie Smith
X	Monique Frye		Aaron Vanatta	X	Matthew M. Hoffman, Esq.
	Rebecca A. Bowman, Esq.		Kathleen Chaudhari		
X	Gregory Z. Rudman		J. R. Slagle		
	Tara Sparks-Gatling	X	Amy Roberts		

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION - NO PUBLIC PARTICIPANTS

APPROVAL OF MINUTES

Motion by Mr. Rudman, second by Mrs. Frye, to approve the minutes of the May 22, 2024 meeting. On a voice vote, the motion was unanimously passed.

FINANCIAL REPORT

A. Treasurer's Report I Ratification and Payment of Bills

Motion by Mr. Rudman, second by Mrs. Frye, to accept the Treasurer's Report with ratification and payment of bills as presented. On a voice vote, the motion was unanimously passed.

B. Budgetary Transfers

- Motion by Mrs. Dryer, second by Mrs. Frye, to make budgetary transfers to ensure no budget category is running in deficit as of June 30, 2024, to pay the July bills with ratification at the August meeting, and to transfer funds into the Capital Reserve account consistent with established Joint Operating Committee policy. On a voice vote, the motion was unanimously passed.
- Motion by Mr. Rudman, second by Mrs. Frye, to transfer a budgeted line item of \$25,000 from the General Fund to the Capital Account which is incorporated every year to build up the Capital Fund. On a voice vote, the motion was unanimously passed.

C. Commercial Package, Workers' Comp, Commercial Umbrella, School Leader's Liability Coverage

Motion by Mrs. Frye, second by Mr. Rudman, to approve Commercial Package, Workers' Compensation, Commercial Umbrella and School Leader's Legal Liability Insurance coverages as per the proposed rates provided by Huntington Insurance, as Broker, effective July 1, 2024, at a cost of \$95,561.00. On a voice vote, the motion was unanimously passed.

D. Authority to Apply for Funding

Motion by Mr. Rudman, second by Mrs. Dryer, to apply for any local, state, federal, foundation, and/or private sector funding that applies to Western Area CTC programs during the 2024-2025 school year. On a voice vote, the motion was unanimously passed.

TITLE IX, TITLE VI, SECTION 504, ADA, SAFETY & SECURITY COORDINATOR

Motion by Mrs. Dryer, second by Mr. Rudman, to name Executive Director Michael Milanovich as Title IX, Title VI, Section 504, ADA, and Safety & Security Coordinator for the 2024-2025 school year. On a voice vote, the motion was unanimously passed.

JOINT OPERATING COMMITTEE MEETING DATES

Motion by Mr. Rudman, second by Mrs. Frye, to approve the following 2024-2025 JOC meeting dates and to convene the meetings at 6:30 PM: July, No Meeting; August 14, 2024; September 25, 2024; October 23, 2024; November 20, 2024; December 18, 2024; January 22, 2025; February 26, 2025; March 26, 2025; April 23, 2025; May 28, 2025; June 18, 2025. On a voice vote, the motion was unanimously passed.

SELECTION OF TREASURER FOR THE 2024-2025 SCHOOL YEAR

On motion by Mr. Hall, second by Mrs. Dryer, and unanimous voice vote, Mr. Mele was nominated as Treasurer. On motion of Mr. Hall, second by Mrs. Dryer, and unanimous voice vote, nominations were closed. On motion of Mr. Hall, second by Mr. Rudman, Mr. Mele was unanimously elected Treasurer for the 2024-2025 school year.

APPOINTMENT OF SOLICITOR

Motion by Mrs. Dryer, second by Mrs. Frye, to approve the solicitor reappointment request as presented by Tucker Arensberg for the 2024-2025 school year commencing on July 1, 2024. On a voice vote, the motion was unanimously passed.

STUDENT SERVICES

Motion by Mrs. Dryer, second by Mrs. Frye, to employ Cooperative Education students during the 2024-2025 school year on an as-needed basis to be paid minimum wage. On a voice vote, the motion was unanimously passed.

HEALTH AND SAFETY PLAN

Motion by Mrs. Frye, second by Mrs. Dryer, to accept the recommendation of the Executive Director to accept the review of the Health and Safety Plan for the 2024-2025 school year. On a voice vote, the motion was unanimously passed.

SCHOOL POLICE OFFICER AGREEMENT

Motion by Mr. Hall, second by Mrs. Frye, to approve the 2024-2025 School Police Officer employment agreement as presented. On a voice vote, the motion was unanimously passed.

STUDENT ORGANIZATIONS

Motion by Mrs. Frye, second by Mrs. Dryer, to approve the following student organizations, activities and sponsors for the 2024-2025 school year pursuant to the Collective Bargaining Agreement: SkillsUSA, Allison A. Scaife; American Welding Society, Jesse Broski; National Technical Honor Society, Tonya Skirpan; BattleBots, TBD. On a voice vote, the motion was unanimously passed.

POLICIES

Motion by Mrs. Frye, second by Mrs. Dryer, to approve policies 222 (Tobacco and Vaping Products), 351 (Controlled Substance Abuse), 823 (Tobacco and Vaping Products), and 815.1 (Use of Generative Artificial Intelligence in Education) as presented. On a voice vote, the motion was unanimously passed.

STUDENT-PARENT HANDBOOK

Motion by Mrs. Dryer, second by Mrs. Frye, to approve updates to the 2024-2025 Student-Parent Handbook as presented. On a voice vote, the motion was unanimously passed.

PERSONNEL

A. Practical Nursing Program

Motion by Mr. Rudman, second by Mrs. Frye, to accept the resignation of Faith M. Morelli, Practical Nursing Program Coordinator, effective upon expiration of 60 calendar days or employment of qualified replacement. On a voice vote, the motion was unanimously passed.

B. Practical Nursing Interim Program Administrator

Motion by Mrs. Frye, second by Mrs. Dryer, to contract the services of Tina Gallup as interim Program Administrator of the Practical Nursing Program at a stipend of \$5,000 retroactive to June 3, 2024. On a voice vote, the motion was unanimously passed.

C. Practical Nursing Instructors

Motion by Mr. Rudman, second by Mrs. Frye, to approve employment of Rebecca Price as a part-time Practical Nursing instructor for clinical and course lectures to be paid \$32 per hour, and to approve employment of Stephanie Grode as a part-time Practical Nursing instructor to teach the 30-hour Leadership & Transitions course to be paid \$50 per hour, both contingent upon fulfillment of employment requirements. On a voice vote, the motion was unanimously passed.

SALARY ADJUSTMENT

Motion by Mrs. Frye, second by Mrs. Dryer, to approve the salary and wage increases for the non-unionized personnel for the 2024-2025 school year. On a voice vote, the motion was unanimously passed.

REPORTS

- Mr. Hoffman updated the JOC on the pending litigation involving the PDE regulation pertinent to special education students being entitled to a free and appropriate public education until the day before their 22nd birthday.
- Mr. Milanovich thanked the JOC for their support throughout the 2023-2024 school year and for everything they do to benefit our programs.

ADJOURNMENT

Motion by Mr. Rudman, second by Mrs. Frye, to adjourn the meeting at 7:16 PM. On a voice vote, the motion was unanimously passed.

Respectfully submitted,

Steffie Smith

Board Secretary