

**WESTERN AREA CAREER & TECHNOLOGY CENTER
JOINT OPERATING COMMITTEE MEETING AGENDA**

APRIL 24, 2024

PRESIDING OFFICER – Melissa P. Secco, JOC President – Call to Order at 6:30 PM – Board Room

- ___ 1. PLEDGE OF ALLEGIANCE
- ___ 2. ROLL CALL

	Board Delegate	Alternate	Also In Attendance
A	Missy Dryer	Tia Shore	Cyril Walther
B	Melissa P. Secco	Amy Lemmon	Michael Milanovich
CM	Ann Marie Miller	Bernard Price	James Purtell
CH	Robert J. Mele	Richard Hall	Kimberly A. Siegman
FC	Paul Bianchini	Julie Sepesy	Steffie Smith
M	Monique Frye	Aaron Vanatta	Matthew M. Hoffman, Esq.
PT	Rebecca A. Bowman, Esq.	Kathleen Chaudhari	
T	Gregory Z. Rudman	J. R. Slagle	
W	Tara Sparks-Gatling	Amy Roberts	

- ___ 3. PUBLIC PARTICIPATION
- ___ 4. STUDENT OF THE MONTH | K'NISHA BROWN | WASHINGTON SD | HEALTH OCCUPATIONS 11TH GRADER

K'Nisha's membership in the National Technical Honor Society, her academic excellence, and her pursuit of program certifications exemplify her proactive approach to learning and her desire to excel in her field of interest. As a participant in the Washington Health System Mentorship Program, K'Nisha shadows nursing staff in critical areas such as the cardiac cath lab and IMC and cardiac cath units. Her involvement in initiatives such as pen pal programs with local long-term care facility residents, Holiday Cheer, and Vitalant blood drives reflect her deep-rooted compassion and sense of civic responsibility. She enjoys reading and is a member of the Washington High School Key Club and National Honor Society. K'Nisha is also a part-time employee at Walmart.

- ___ 5. APPROVAL OF MINUTES

___ Authorization to approve the minutes of the March 20, 2024 meeting.

Motion _____ Second _____ Discussion _____
 All in Favor _____ Opposed _____ Abstentions _____

- ___ 6. FINANCIAL

Treasurer's Report / Ratification and Payment of Bills

___ Authorization to accept the Treasurer's report with ratification and payment of bills as presented.

Motion _____ Second _____ Discussion _____
 All in Favor _____ Opposed _____ Abstentions _____

- ___ 7. PERSONNEL

Practical Nursing

___ Pending State Board of Nursing approval, authorization is requested to employ Christopher Wells as a part-time Practical Nursing program instructor effective April 30, 2024, to be paid \$30.50 per hour.

Motion _____ Second _____ Discussion _____
 All in Favor _____ Opposed _____ Abstentions _____

- ___ 8. COMPREHENSIVE PLAN

___ Authorization to approve the 2024-2027 Comprehensive Plan as submitted.

Motion _____ Second _____ Discussion _____
 All in Favor _____ Opposed _____ Abstentions _____

- ___ 9. SCHOOL CALENDAR

___ Authorization to approve the 2024-2025 Western Area CTC school calendar as presented.

Motion _____ Second _____ Discussion _____
 All in Favor _____ Opposed _____ Abstentions _____

- ___ 10. BID ADVERTISEMENTS

___ Authorization to advertise for bids for purchase of an Aligner and a Sawmill for the Auto Mechanics and Carpentry programs.

Motion _____ Second _____ Discussion _____
 All in Favor _____ Opposed _____ Abstentions _____

___ 11. OPERATING BUDGET

___ Authorization to mail the proposed 2024-2025 Operating Budget to the sending districts for action by their respective boards.

Motion _____ Second _____ Discussion _____
All in Favor _____ Opposed _____ Abstentions _____

___ 12. PUBLIC SCHOOL FACILITY IMPROVEMENT GRANT RESOLUTION

___ Authorization to adopt a Resolution designating Michael Milanovich and Melissa P. Secco as the officials to execute all documents and agreements between the Western Area Career & Technology Center and the Commonwealth Financing Authority to facilitate and assist in obtaining a Public School Facility Improvement grant not to exceed Five Million (\$5,000,000) Dollars to be used for Heating, Ventilation and Air Conditioning, Boilers, and Controls.

Motion _____ Second _____ Discussion _____
All in Favor _____ Opposed _____ Abstentions _____

___ 13. COMPLETER CEREMONY

___ Authorization to approve the presentation of certificates to our completing seniors at 6 PM on May 16, 2024, at the Canon-McMillan Middle School, 100 Big Mac Boulevard, Canonsburg, PA.

Motion _____ Second _____ Discussion _____
All in Favor _____ Opposed _____ Abstentions _____

___ 14. USE OF FACILITY REQUESTS

___ **Associated Builders & Contractors of Western PA request**

Authorization to approve the request of Associated Builders & Contractors of Western PA to use Western Area CTC facilities two evenings per week for electrical class instruction beginning September 1, 2024 and ending April 30, 2025, with an agreed fee of \$3,750.

Motion _____ Second _____ Discussion _____
All in Favor _____ Opposed _____ Abstentions _____

___ **William Clemens DBA Clemens CDL**

Authorization to approve the request of Henry Clemens to use the Western Area CDL training yard for CDL training on weekdays from 8:00 AM to 8:00 PM and on Saturdays from 8:00 AM to 3:00 PM at a cost of \$1,000 per month retroactive to April 1, 2024. (FBI, State Police and Child Abuse clearances have been received.)

Motion _____ Second _____ Discussion _____
All in Favor _____ Opposed _____ Abstentions _____

___ 15. REPORTS

- ___ Superintendent of Record
- ___ Solicitor
- ___ Executive Director
- ___ Principal
- ___ Business Manager

___ 16. ATTACHMENTS

- ___ Cooperative Education Update
- ___ Enrollment Update
- ___ Cecil Township Parks & Recreation Board Letter

___ 17. BOARD COMMENTS

___ 18. ADJOURNMENT (Time _____)

Motion _____ Second _____