

WESTERN AREA CAREER & TECHNOLOGY CENTER
 JOINT OPERATING COMMITTEE
 January 24, 2024

Following an Executive Session held prior to the meeting for discussion of personnel matters, the meeting was called to order by JOC President Melissa P. Secco in the Multipurpose Room at 6:30 PM with the following in attendance:

	Board Delegate		Alternate		Also In Attendance
X	Missy Dryer		Tia Shore	X	Cyril Walther, Superintendent
X	Melissa P. Secco		Amy Lemmon	X	Michael Milanovich
X	Ann Marie Miller		Bernard Price		James Purtell
X	Robert J. Mele		Richard Hall		Kimberly A. Siegman
	Paul Bianchini		Julie Sepesy	X	Steffie Smith
X	Monique Frye		Aaron Vanatta	X	Matthew M. Hoffman, Esq.
	Rebecca A. Bowman, Esq.	X	Kathleen Chaudhari		
	Gregory Z. Rudman	X	J. R. Slagle		
X	Tara Sparks-Gatling		Amy Roberts		

PLEDGE OF ALLEGIANCE TO THE FLAG

PUBLIC PARTICIPATION - No Public Participation

STUDENT OF THE MONTH | AYDEN KOENIG | CANON-McMILLAN SD | COLLISION REPAIR PROGRAM

Collision Repair student Ayden Koenig has completed all of his SP2 trainings, attained sixteen I-CAR certifications, and is currently employed by Opeka Auto Repair thru our cooperative education program. He spent this past summer rebuilding a PA Reconstructed Vehicle-titled Subaru WRX. He enjoys autocross racing, attending drift events and car shows with family and friends, and hunting. Following graduation, Ayden will continue working to save money to attend the University of Northwestern Ohio where he will study High Performance Engineering. Ayden attended the meeting with his mother, Jayme Koenig, who he thanked for her ongoing support and guidance in his endeavors.

APPROVAL OF MINUTES

Motion by Mr. Mele, second by Mrs. Sparks-Gatling, to approve the minutes of the December 20, 2023 meeting. On a voice vote, the motion was unanimously passed.

FINANCIAL REPORT

Treasurer’s Report I Ratification and Payment of Bills

Motion by Mr. Mele, second by Mrs. Frye, to accept the Treasurer’s Report with ratification and payment of bills as presented. On a voice vote, the motion was unanimously passed.

Approval of 2022-2023 Audit Report

Motion by Mrs. Frye, second by Mrs. Sparks-Gatling, to approve the audit report for the year ended June 30, 2023 as presented at the December meeting. On a voice vote, the motion was unanimously passed.

Fund Transfer

Motion by Mrs. Sparks-Gatling, second by Mr. Mele, to transfer \$200,044 from the General Fund to the Capital Reserve fund pursuant to recommendation made by the Center’s auditor at the December audit presentation.

INDIANA UNIVERSITY OF PENNSYLVANIA FIELD EXPERIENCE AGREEMENT

Motion by Mrs. Chaudhari, second by Mrs. Frye, to enter into the attached IUP Field Experience Agreement as presented. On a voice vote, the motion was unanimously passed.

PERSONNEL

CDL Instructor Resignation

Motion by Mrs. Dryer, second by Mrs. Sparks-Gatling, to accept the resignation of CDL instructor Andrew Popich effective January 9, 2024. On a voice vote, the motion was unanimously passed.

Practical Nursing Instructor Resignation

Motion by Mr. Mele, second by Mrs. Frye, to accept the resignation of Practical Nursing instructor Madison Washabaugh effective January 15, 2024. On a voice vote, the motion was unanimously passed.

EMT Public Safety Instructor Resignation

Motion by Mrs. Dryer, second by Mrs. Frye, to accept the resignation of EMT Public Safety instructor Richard Macfarlane effective immediately. On a voice vote, the motion was unanimously passed.

POLICY UPDATES - FIRST READING

Policies 610 and 611, Purchases Subject to Bid/Quotation and Purchases Budgeted, were presented for first reading. No action was required.

REPORTS

- Matthew Hoffman, Esq., Solicitor, discussed a case in which the confidentiality provision of the Educator Discipline Act was ruled unconstitutional (John Doe v. Jennifer Schorn, 2024 WL 128210 (E.D. Pa. 2024)).
- Mr. Milanovich extended an invitation to anyone interested in participating in upcoming student events (Career Fair, College Fair, Mock Interviews, NOCTI).

ADJOURNMENT

Motion by Mr. Mele, second Mrs. Frye, to adjourn the meeting at 7:03 PM. On a voice vote, the motion was unanimously passed.

Respectfully submitted,

Steffie Smith, Board Secretary

WESTERN AREA CAREER & TECHNOLOGY CENTER
JOINT OPERATING COMMITTEE
December 20, 2023

Following an Executive Session held prior to the meeting for discussion of personnel matters, the meeting was called to order by JOC President Melissa P. Secco in the Multipurpose Room at 6:30 PM with the following in attendance:

	Board Delegate		Alternate		Also In Attendance
	Missy Dryer	X	Tia Shore	X	Cyril Walther, Superintendent
X	Melissa P. Secco		Amy Lemmon	X	Michael Milanovich
X	Ann Marie Miller		Bernard Price	X	James Purtell
X	Robert J. Mele		Richard Hall	X	Kimberly A. Siegman
	Paul Bianchini	X	Julie Sepesy	X	Steffie Smith
X	Monique Frye		Aaron Vanatta	X	Matthew M. Hoffman, Esq.
X	Rebecca A. Bowman, Esq.		TBD		
X	Gregory Z. Rudman		J. R. Slagle		
X	Tara Sparks-Gatling		Amy Roberts		

PLEDGE OF ALLEGIANCE TO THE FLAG

NOMINATION OF JOINT OPERATING COMMITTEE PRESIDENT

Motion by Ms. Sparks-Gatling, second by Mrs. Bowman, nominating Mrs. Secco as President, followed by motion of Mrs. Bowman, second by Ms. Sparks-Gatling to close nominations. On a voice vote, the motion was unanimously passed to appoint Mrs. Secco as JOC President.

NOMINATION OF JOINT OPERATING COMMITTEE VICE PRESIDENT

Motion by Mrs. Secco, second by Mr. Rudman, nominating Ms. Sparks-Gatling as Vice President, followed by motion of Mrs. Bowman, seconded by Mr. Rudman to close nominations. On a voice vote, the motion was unanimously passed to appoint Ms. Sparks-Gatling as JOC Vice President.

PUBLIC PARTICIPATION - No Public Participation

STUDENT OF THE MONTH | MACEY KAPPELER | CANON-McMILLAN SD | COSMETOLOGY PROGRAM

Macey Kappeler has earned her PA State Board of Cosmetology license and is in our cosmetology instructor program. She is co-captain of Canon Mac's Flag Corp and spends her free time volunteering as a Junior Firefighter. Macey had the opportunity to hold an officer position this past fall as the Western Region SkillsUSA Leadership Conference Parliamentarian and has competed with SkillsUSA at the district and state levels on the Western Area Opening and Closing Ceremony Team. She is employed by Stephen Szabo Salon as an assistant and will be starting the cooperative education program through her current salon.

AUDIT REPORT PRESENTATION FOR YEAR ENDED JUNE 30, 2023

Charles Rupert CPA, of Cypher & Cypher, explained the auditing process, reviewed the audit report with the Board, and answered questions concerning the audit. Mr. Rupert commended the administration and thanked the JOC for the opportunity to perform the audit.

APPROVAL OF MINUTES

Motion by Mr. Rudman, second by Mrs. Bowman, to approve the minutes of the November 15, 2023 meeting. On a voice vote, the motion was unanimously passed.

FINANCIAL REPORT

Treasurer's Report | Ratification and Payment of Bills

Motion by Mrs. Bowman, second by Mr. Rudman, to accept the Treasurer's Report with ratification and payment of bills as presented. On a voice vote, the motion was unanimously passed.

PERSONNEL

Adult Education Instructor

Motion by Mr. Mele, second by Ms. Sparks-Gatling to pay Richard Supler Jr. \$30 per hour to teach a 3-week safety inspection program retroactive to November 13, 2023. On a voice vote, the motion was unanimously passed.

Welding Instructor

Motion by Mr. Mele, second by Mrs. Bowman, to hire Brandon S. Badeaux as a full-time Welding instructor on Step 15, Class 1, retroactive to December 18, 2023, at a prorated salary of \$59,399 with single benefits, contingent upon fulfillment of employment requirements. On a voice vote, the motion was unanimously passed.

Maintenance/Custodial Employee

Motion by Ms. Miller, second by Ms. Sparks-Gatling, to hire Tyler Kaecher as a part-time custodial/light maintenance worker effective January 2, 2024, to be paid \$16.50 per hour, with no benefits, contingent upon fulfillment of employment requirements. On a voice vote, the motion was unanimously passed.

REPORTS

- Mr. Walther reported there has been great participation in the monthly PAC meetings and the superintendents are happy with the way things are going at the school under the current administration.
- Matthew Hoffman, Esq., Solicitor, distributed copies of his latest Education Law Report.
- Mr. Purtell provided information on the recent SkillsUSA competition results and recent student movie day.

ADJOURNMENT

Motion by Mrs. Bowman, second Mr. Mele, to adjourn the meeting at 7:35 PM. On a voice vote, the motion was unanimously passed.

Respectfully submitted,

Steffie Smith, Board Secretary

WESTERN AREA CAREER & TECHNOLOGY CENTER
JOINT OPERATING COMMITTEE
November 15, 2023

Following an Executive Session held prior to the meeting for discussion of personnel matters, the meeting was called to order by JOC President Melissa P. Secco in the Multipurpose Room at 6:30 PM with the following in attendance:

	Board Delegate		Alternate		Also In Attendance
	Jeffrey Devenney		Leslie Cunningham		Cyril Walther, Superintendent
X	Melissa P. Secco		Amy Lemmon	X	Michael Milanovich
X	Bernard Price		Liz Gump	X	James Purtell
X	Robert J. Mele		Laurie Popeck	X	Kimberly A. Siegman
X	Louis R. Ursitz		Beverly Schwab	X	Steffie Smith
X	David D. Haines		Aaron Vanatta	X	Matthew M. Hoffman, Esq.
X	Rebecca A. Bowman, Esq.		Ronald A. Dunleavy		
X	Gregory Z. Rudman		Penny S. Caleffe		
X	Tara Sparks-Gatling		Amy Roberts		

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PUBLIC PARTICIPATION - No Public Participation

STUDENT OF THE MONTH | MASON ALLISON | BURGETTSTOWN AREA SD I MASONRY PROGRAM

Mason has been a straight A student for three years and is a member of SkillsUSA and the National Technical Honor Society. In December 2022, he finished second at the Skills District 9 masonry competition; and in September 2023, he finished second in the *Junior Bricklayer 500* event at Highmark Stadium, laying 120 bricks in 20 minutes! Mason attended the meeting with his mother, grandparents, cooperative education employer Anthony Gianfrancesco, and Nicholas Gianfrancesco.

APPROVAL OF MINUTES

Motion by Mrs., Bowman, second by Mr. Haines, to approve the minutes of the October 25, 2023 meeting. On a voice vote, the motion was unanimously passed.

FINANCIAL REPORT

Treasurer's Report I Ratification and Payment of Bills

Motion by Mr. Mele, second by Mr. Ursitz, to accept the Treasurer's Report with ratification and payment of bills as presented. On a voice vote, the motion was unanimously passed.

PERSONNEL

Maintenance/Custodial Resignation

Motion by Mr. Mele, second by Mr. Haines, to accept the resignation of Robert Phillips effective November 4, 2023. On a voice vote, the motion was unanimously passed.

Welding Instructor Resignation

Motion by Mr. Haines, second by Mr. Mele, to accept the resignation of welding instructor Timothy Barton effective upon employment of qualified instructor but no later than January 5, 2024. On a voice vote, the motion was unanimously passed.

REPORT

- Matthew Hoffman, Esq., Solicitor, alerted the JOC to the attached Commonwealth Court decision in Coleman v. Parkland School District which concluded that Section 712.1 of the Sunshine Act does not permit local government bodies to amend meeting agendas other than to add emergency or de minimis matters.
- Mr. Purtell: SkillsUSA students participated in the recent Leadership Conference held at Seven Springs; Giant Eagle has donated food items to be distributed next week to students; 56 students with perfect attendance were rewarded with a "Movie Day" last week.

ADJOURNMENT

Motion by Mr. Rudman, second Mr. Haines, to adjourn the meeting at 6:43 PM. On a voice vote, the motion was unanimously passed.

Respectfully submitted,

Steffie Smith, Board Secretary

WESTERN AREA CAREER & TECHNOLOGY CENTER
 JOINT OPERATING COMMITTEE
 October 25, 2023

Following an Executive Session held prior to the meeting for discussion of personnel matters, the meeting was called to order by JOC President Melissa P. Secco in the Multipurpose Room at 6:30 PM with the following in attendance:

	Board Delegate		Alternate		Also In Attendance
X	Jeffrey Devenney		Leslie Cunningham	X	Cyril Walther, Superintendent
X	Melissa P. Secco		Amy Lemmon	X	Michael Milanovich
X	Bernard Price		Liz Gump	X	James Purtell
	Robert J. Mele		Laurie Popeck	X	Kimberly A. Siegman
X	Louis R. Ursitz		Beverly Schwab	X	Steffie Smith
	David D. Haines		Aaron Vanatta	X	Matthew M. Hoffman, Esq.
X	Rebecca A. Bowman, Esq.		Ronald A. Dunleavy		
X	Gregory Z. Rudman		Penny S. Caleffe		
X	Tara Sparks-Gatling		Amy Roberts		

PLEDGE OF ALLEGIANCE TO THE FLAG

PUBLIC PARTICIPATION - No Public Participation

STUDENT OF THE MONTH | DAMIEN SHAFFER | CANON-McMILLAN SD | CARPENTRY PROGRAM

Canon Mac senior Damien Shaffer competed in last year's SkillsUSA competition and is eager to go at it this year! With an A average in his carpentry program, it was a no-brainer to recommend him for the Co-Op program. He has completed many tasks around the school, has worked on the lean-to shed outside the carpentry shop, and helped out with many small projects in the cosmetology salon remodel.

APPROVAL OF MINUTES

Motion by Mr. Devenney, second by Mr. Ursitz, to approve the minutes of the September 27, 2023 meeting. On a voice vote, the motion was unanimously passed.

FINANCIAL REPORT

Treasurer's Report | Ratification and Payment of Bills

Motion by Mr. Price, second by Mr. Ursitz, to accept the Treasurer's Report with ratification and payment of bills as presented. On a voice vote, the motion was unanimously passed.

PERSONNEL

Practical Nursing

Motion by Mr. Ursitz, second by Mr. Devenney, to employ Jeanna Brewer, RN, as an as-needed clinical instructor effective January 1, 2024. On a voice vote, the motion was unanimously passed.

ARTICULATION AGREEMENT

Motion by Mrs. Sparks-Gatling, second by Mr. Devenney, to enter into the CCAC STAR articulation agreement as presented. On a voice vote, the motion was unanimously passed.

IUI CONSORTIUM LICENSE PURCHASE AGREEMENT

Motion by Mr. Ursitz, second by Mr. Rudman, to approve the payment of \$750 to Intermediate Unit 1 for IU1 Moodle usage during the 2023-2024 school year. On a voice vote, the motion was unanimously passed.

HVAC DONATION

Motion by Mr. Price, second by Mr. Devenney, to accept the donation from Bill Furey of 4 Hitachi ductless heat pump systems valued at approximately \$14,000 to be used in the HVAC program. On a voice vote, the motion was unanimously passed.

INFORMATIONAL ITEM - JOC TERMS OF OFFICE

The terms of office of Western Area CTC committee members and alternates from Canon-McMillan, Fort Cherry and Trinity Area school districts will expire in December. It is necessary for those school boards to elect a representative and an alternate to serve on the WACTC Joint Operating Committee for a 3-year term to begin in December.

BULLYING POLICY

Motion by Mrs. Sparks-Gatling, second by Mr. Price, to approve the reviewed Bullying Policy as presented. Following discussion, the motion was unanimously approved.

REPORTS

- Matthew Hoffman, Esq., Solicitor, provided information on four issues: School District must prove student residency (G.W. v. Avonworth SD, 297 A.3d 28); Completion of Act 168 controversy (McClendon v. The SD of Philadelphia, 2023 WL 4237080); Employee absences (O'Leary v. Unemployment Comp Board of Review, No. 775 C.D. 2022); and Complaint about library books (Foster v. Pennridge SD, AP 2023-0931).
- James Purtell, Principal, reported that all sending district principals attended the October 5th meeting at Western Area. It was an extremely productive meeting with roundtable discussion on pre-NOCTI scores, IEPs, upcoming 9th grade tours, suspension notification, student attendance/certifications, application deadline, and on-line registration.
- Michael Milanovich, Executive Director, discussed with the JOC staff developments, status of current grant applications, capital projects (boiler, cosmetology expansion, sewage treatment plant, fire hydrants), adult education building remodel, Practical Nursing program status, CDL program, and expansion and growth of our programs and shops, enrollment, and cooperative education update.

ADJOURNMENT

Motion by Mr. Ursitz, second Mr. Devenney, to adjourn the meeting at 7:07 PM. On a voice vote, the motion was unanimously passed.

Respectfully submitted,

Steffie Smith, Board Secretary

WESTERN AREA CAREER & TECHNOLOGY CENTER
JOINT OPERATING COMMITTEE
September 27, 2023

Following an Executive Session held prior to the meeting for discussion of personnel matters, the meeting was called to order by JOC President Melissa P. Secco in the Multipurpose Room at 6:30 PM with the following in attendance:

	Board Delegate		Alternate		Also In Attendance
X	Jeffrey Devenney		Leslie Cunningham	X	Cyril Walther, Superintendent
X	Melissa P. Secco		Amy Lemmon	X	Michael Milanovich
X	Bernard Price		Liz Gump	X	James Purtell
	Robert J. Mele	X	Laurie Popeck	X	Kimberly A. Siegman
X	Louis R. Ursitz		Beverly Schwab	X	Steffie Smith
X	David D. Haines		Aaron Vanatta	X	Matthew M. Hoffman, Esq.
	Rebecca A. Bowman, Esq.	X	Ronald A. Dunleavy		
X	Gregory Z. Rudman		Penny S. Caleffe		
X	Tara Sparks-Gatling		Amy Roberts		

PLEDGE OF ALLEGIANCE TO THE FLAG

PUBLIC PARTICIPATION - No Public Participation

STUDENT OF THE MONTH | DARBEE PHILLIPS | WASHINGTON SD | HEALTH OCCUPATIONS PROGRAM

Darbee devotes time to the classroom Community Service projects and serves as a peer mentor to her Health Occupations classmates. She is a 3-year member of the National Technical Honor Society, president of the PM session, and has participated in the SkillsUSA competition at the District level. Though much of her time is devoted to academics, she enjoys playing saxophone in Wash High's marching band, and is in the steel, jazz, and symphonic bands.

APPROVAL OF MINUTES

Motion by Mr. Haines, second by Mr. Ursitz, to approve the minutes of the August 16, 2023 meeting. On a voice vote, the motion was unanimously passed.

FINANCIAL REPORT

Treasurer's Report | Ratification and Payment of Bills

Motion by Mr. Ursitz, second by Mr. Haines, to accept the Treasurer's Report with ratification and payment of bills as presented. On a voice vote, the motion was unanimously passed.

Transfer of Funds

Motion by Mr. Ursitz, second by Mr. Haines to transfer \$138,951.32 from the General Fund to Capital Fund for payment of the cosmetology remodel. On a voice vote, the motion was unanimously passed.

LOCAL SHARE ACCOUNT APPLICATION

Motion by Mr. Dunleavy, second by Mr. Haines, to approve submission of a Local Share Account application to the Redevelopment Authority of the County of Washington for the purchase and installation of a CNC machine for the Machine Shop program. On a voice vote, the motion was unanimously passed.

POLICY UPDATES

Motion by Mr. Ursitz, second by Mr. Haines, to approve Policies 830 (Security of Computerized Personal Information / Breach Notification) and 830.1 (Data Governance/Storage/Security) as presented. On a voice vote, the motion was unanimously passed.

APPROVAL OF ADVISORY COMMITTEES

Motion by Mr. Rudman, second by Mrs. Sparks-Gatling, to approve the 2023-2024 advisory committees as presented. On a voice vote, the motion was unanimously passed.

STALEY FAMILY DONATION

Motion by Mr. Ursitz, second by Mrs. Sparks-Gatling, to accept a memorial donation of \$1,500 from the Andy Staley family to be awarded to deserving masonry students to assist in the purchase of appropriate clothing and/or tools used in the masonry program. On a voice vote, the motion was unanimously passed.

SUPPLEMENTAL COSMETOLOGY PROGRAM

Motion by Mr. Haines, second by Mr. Ursitz, to approve a 40-hour supplemental cosmetology program to begin in October and to pay the instructor \$35 per hour to instruct the program, contingent upon sufficient enrollment. Following discussion, a motion was made by Mr. Dunleavy, second by Mr. Price, to omit "contingent upon sufficient enrollment" which was agreed by all JOC members. On motion of Mr. Rudman, second by Mr. Haines, and unanimous voice vote, the JOC approved the 40-hour supplemental cosmetology program to begin in October and to pay the instructor \$35 per hour to instruct the program.

PERSONNEL

Substitute Instructor

Motion by Mr. Rudman, second by Mr. Haines, to approve Ramon J. Cabanas as a substitute welding instructor to be paid \$100 per day retroactive to August 22, 2023. On a voice vote, the motion was unanimously passed.

Machine Shop Instructor

Motion by Mr. Haines, second by Mr. Ursitz, to hire Keith D. Myers as a full-time Machine Shop instructor on Step 10, Class 1, retroactive to August 30, 2023, at a salary of \$51,899, with benefits, contingent upon fulfillment of employment requirements. On a voice vote, the motion was unanimously passed.

Paraprofessional

Motion by Mr. Haines, second by Mr. Ursitz, to amend the rate of pay of Cindy Kappeler from \$16 per hour to \$17.68 per hour retroactive to August 22, 2023. On a voice vote, the motion was unanimously passed.

CDL

Motion by Mr. Haines, second by Mr. Price, to employ Edward Szygenda as a CDL instructor/examiner retroactive to September 25, 2023, to be paid \$30 per hour, with 3 sick days, 2 personal days, and 1 emergency day, contingent upon fulfillment of employment requirements. On a voice vote, the motion was unanimously passed.

Perkins Coordinator/Career Counselor

Motion by Mr. Ursitz, second by Mr. Haines, to approve the 2023-2024 compensation and benefits plan for Kimberly Cowden as presented. On a voice vote, the motion was unanimously passed.

REPORTS

- Matthew Hoffman, Esq., Solicitor - Mr. Hoffman reported on Dale McClendon v. The School District of Philadelphia, 2023 WL 4237080 (E.D. Pa 2023) where Federal court held that a school district was subject to due process and breach of contract claims for the manner in which it completed a former employee's Act 168 form. This decision illustrates the importance to school administrators of carefully considering the questions asked of former school employers by the Act 168 form and that an employee investigated for abuse or sexual misconduct does not warrant an affirmative response where the investigation determined the allegations of abuse or sexual misconduct were unfounded or false.
- James Purtell, Principal – Mr. Purtell reported on The Challenge Program recipients and upcoming events.

BOARD COMMENTS

Mr. Haines and Mr. Dunleavy informed the JOC that their terms would end in December and expressed their hope that Western Area and the new administration continue the advancements and program improvements.

ADJOURNMENT

Motion by Mr. Haines, second Mr. Ursitz, to adjourn the meeting at 7:10 PM. On a voice vote, the motion was unanimously passed.

Respectfully submitted,

Steffie Smith, Board Secretary

WESTERN AREA CAREER & TECHNOLOGY CENTER
JOINT OPERATING COMMITTEE
August 16, 2023

Following an Executive Session held prior to the meeting for discussion of personnel matters, the meeting was called to order by JOC President Melissa P. Secco in the Multipurpose Room at 6:30 PM with the following in attendance:

	Board Delegate		Alternate		Also In Attendance
X	Jeffrey Devenney		Leslie Cunningham		Cyril Walther, Superintendent
X	Melissa P. Secco		Amy Lemmon	X	Michael Milanovich
	Bernard Price		Liz Gump	X	James Purtell
	Robert J. Mele	X	Laurie Popeck	X	Kimberly A. Siegman
X	Louis R. Ursitz		Beverly Schwab	X	Steffie Smith
X	David D. Haines		Aaron Vanatta	X	Christopher L. Voltz, Esq.
X	Rebecca A. Bowman, Esq.		Ronald A. Dunleavy		
X	Gregory Z. Rudman		Penny S. Caleffe		
X	Tara Sparks-Gatling		Amy Roberts		

PLEDGE OF ALLEGIANCE TO THE FLAG

PUBLIC PARTICIPATION - No Public Participation

APPROVAL OF MINUTES

Motion by Mr. Rudman, second by Mr. Ursitz, to approve the minutes of the June 21, 2023 meeting. On a voice vote, the motion was unanimously passed.

FINANCIAL REPORT

Treasurer's Report I Ratification and Payment of Bills

Motion by Mr. Haines, second by Mr. Ursitz, to accept the Treasurer's Report with ratification and payment of bills as presented. On a voice vote, the motion was unanimously passed.

CLINICAL / TRAINING SITES

On motion by Mr. Ursitz, second by Mr. Haines, and unanimous voice vote, the following clinical/training sites were unanimously approved for the 2023-2024 school year: **Practical Nursing/CNA/Phlebotomy** Canonsburg Hospital, Country Meadows, Davita Dialysis, Donnell House, Friendship Village, Gateway Rehab, Jefferson Hospital, McMurray Hills Manor, Mon Valley Hospital, Paramount Senior Living, Presbyterian Senior Care Southmont, The Greenery Center, Transitions, Washington County Health Center, Washington County Jail, Washington Hospital (Maternity), Your Child's Place (Pediatrics), Trinity Elementary School (Pediatrics), Southwood (Pediatrics); Quest Diagnostics, Advanced Women's Care of Pittsburgh, St. Clair Hospital; **EMT Public Safety** – Washington County Firemen's Association Training Site.

POLICY UPDATES

Policies 830 (Security of Computerized Personal Information/Breach Notification) and 830.1 (Data Governance/Storage/Security) were presented for first reading.

FINANCIAL AID HANDBOOK UPDATES

Motion by Mr. Ursitz, second by Mr. Haines, to approve updates to the 2023-2024 Financial Aid Handbook as presented. On a voice vote, the motion was unanimously passed.

PERSONNEL

Paraprofessionals

- Motion by Mr. Ursitz, second by Mrs. Bowman, to employ Cindy Kappeler, John S. Zoeller, and Evelyn Friesel as full-time paraprofessionals at the rate of \$16 per hour, with 3 sick days, 1 personal day, 1 emergency day, and single health care benefits, effective August 22, 2023, contingent upon fulfillment of employment requirements. On a voice vote, the motion was unanimously passed.
- Motion by Mrs. Bowman, second by Mr. Haines, to employ James R. Meloy as a part-time paraprofessional at the rate of \$16 per hour effective August 22, 2023, contingent upon fulfillment of employment requirements. On a voice vote, the motion was unanimously passed.
- Motion by Mr. Ursitz, second by Mr. Haines, to approve the furlough of paraprofessional George Swanik III. On a voice vote, the motion was unanimously passed.

Resignations

Motion by Mr. Ursitz, second by Mrs. Bowman, to accept the resignations of Rebecca Cecchini effective July 18; Craig Lindley effective September 6; Zachary Dean effective August 21; and Susan Liebold effective August 16, 2023. On a voice vote, the motion was unanimously passed. **Health Care Professional**

Motion by Mr. Rudman, second by Mr. Ursitz, to approve the employment of Tracy E. Markovich as a full-time Health Care Professional effective August 22, 2023, at the rate of \$215 per day with 3 sick days, 1 personal day, and 1 emergency day. On a voice vote, the motion was unanimously passed.

Welding Instructor

Motion by Mr. Haines, second by Mr. Ursitz, to hire Timothy J. Barton as a full-time Welding instructor on Step 15, Class 1, effective August 22, 2023, at a salary of \$59,399, with benefits, contingent upon fulfillment of employment requirements. On a voice vote, the motion was unanimously passed.

Networking Instructor

Motion by Mr. Rudman, second by Mr. Ursitz, to hire Hunter R. Czajkowski as a full-time Networking instructor on Step 1, Class 1, effective August 22, 2023, at a salary of \$42,899, with single benefits, contingent upon fulfillment of employment requirements. On a voice vote, the motion was unanimously passed.

Machine Shop Instructor

There was no action on this agenda item.

USE OF FACILITY REQUEST

Motion by Mrs. Bowman, second by Mr. Haines to amend the motion approving the Associated Builders & Contractors of Western PA request to use Western Area CTC facilities two evenings per week for electrical class instruction beginning September 1, 2023 and ending March 31, 2024 to include payment of custodial fees of \$3,750 for the term of the use. On a voice vote, the motion was unanimously passed.

REPORTS

- Christopher L. Voltz, Solicitor – Mr. Voltz discussed *Satanic Temple, Inc. v. Saucon Valley SD, 2023 U.S. Dist. LEXIS 75001* in which an after school Satan club permitted to meet in a school facility, and another case in which a teacher was discharged for social media posts in the arbitration between Milton Area Education Association and Milton Area School District.
- James Purtell, Principal – Staff will return on August 22nd for two days of in-service activities and students return on August 24th.

BOARD COMMENTS

Mrs. Secco announced that the new Burgettstown sign made by Western Area students has been put up and looks great.

ADJOURNMENT

Motion by Mr. Haines, second Mr. Ursitz, to adjourn the meeting at 6:58 PM. On a voice vote, the motion was unanimously passed.

Respectfully submitted,

Steffie Smith, Board Secretary