

**WESTERN AREA CAREER & TECHNOLOGY CENTER  
JOINT OPERATING COMMITTEE MEETING AGENDA**

**FEBRUARY 28, 2024**

PRESIDING OFFICER – Melissa P. Secco, JOC President – Call to Order at 6:30 PM – Board Room

- \_\_\_ 1. PLEDGE OF ALLEGIANCE
- \_\_\_ 2. ROLL CALL

	Board Delegate		Alternate		Also In Attendance
A	Missy Dryer		Tia Shore		Cyril Walther
B	Melissa P. Secco		Amy Lemmon		Michael Milanovich
CM	Ann Marie Miller		Bernard Price		James Purtell
CH	Robert J. Mele		Richard Hall		Kimberly A. Siegman
FC	Paul Bianchini		Julie Sepesy		Steffie Smith
M	Monique Frye		Aaron Vanatta		Matthew M. Hoffman, Esq.
PT	Rebecca A. Bowman, Esq.		Kathleen Chaudhari		
T	Gregory Z. Rudman		J. R. Slagle		
W	Tara Sparks-Gatling		Amy Roberts		

- \_\_\_ 3. PUBLIC PARTICIPATION
- \_\_\_ 4. STUDENT OF THE MONTH – JAMES LUECK – FORT CHERRY SD – WELDING PROGRAM

A 3-year member of the WACTC National Technical Honor Society and SkillsUSA, James is an active participant in Fort Cherry extracurricular activities which include basketball, cross country, Student in Action (community service club), Fort Friends (working with Life Skills students throughout the school year), trap team, and Fellowship of Christian Athletes. James enjoys hunting and fishing and earned his Eagle Scout honor last April. James is employed at Jim Shoup Equipment & Services thru our Co-Op program.

- \_\_\_ 5. APPROVAL OF MINUTES

\_\_\_ Authorization to approve the minutes of the January 24, 2024 meeting.

Motion by \_\_\_\_\_ Second by \_\_\_\_\_ Discussion \_\_\_\_\_  
 All In Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstentions \_\_\_\_\_

- \_\_\_ 6. FINANCIAL

Treasurer’s Report / Ratification and Payment of Bills

\_\_\_ Authorization to accept the Treasurer’s report with ratification and payment of bills as presented.

Motion by \_\_\_\_\_ Second by \_\_\_\_\_ Discussion \_\_\_\_\_  
 All In Favor \_\_\_\_\_ Opposed by \_\_\_\_\_ Abstentions \_\_\_\_\_

- \_\_\_ 7. PERSONNEL

**A. EMT Public Safety Instructor**

\_\_\_ Authorization to employ Cheryl K. Rogowski as a full-time EMT Public Safety instructor at Step 9, Class I, retroactive to February 20, 2024, at a prorated salary of \$50,899, with benefits, contingent upon fulfillment of employment requirements.

Motion by \_\_\_\_\_ Second by \_\_\_\_\_ Discussion \_\_\_\_\_  
 All In Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstentions \_\_\_\_\_

**B. EMT Public Safety Administrative Director**

\_\_\_ Authorization to contract the services of Ron Baselj as EMT Public Safety program Administrative Director retroactive to January 25, 2024, to be paid a one-time stipend of \$1,500.

Motion by \_\_\_\_\_ Second by \_\_\_\_\_ Discussion \_\_\_\_\_  
 All In Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstentions \_\_\_\_\_

**C. CDL Third Party Examiner**

\_\_\_ Authorization to contract the services of Donald Snedeker as a CDL Third Party Examiner at the rate of \$22 per hour.

Motion by \_\_\_\_\_ Second by \_\_\_\_\_ Discussion \_\_\_\_\_  
 All In Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstentions \_\_\_\_\_

**D. Salary Adjustment**

\_\_\_ Authorization to increase the salary of secretary Melissa Bell-Hill to \$36,000 retroactive to January 2, 2024.

Motion by \_\_\_\_\_ Second by \_\_\_\_\_ Discussion  
All In Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstentions \_\_\_\_\_

\_\_\_ 8. POLICY UPDATES

\_\_\_ A. Authorization to approve policies 610 and 611, Purchases Subject to Bid/Quotation and Purchases Budgeted, as presented.

Motion by \_\_\_\_\_ Second by \_\_\_\_\_ Discussion  
All In Favor \_\_\_\_\_ Opposed by \_\_\_\_\_ Abstentions \_\_\_\_\_

\_\_\_ B. Policy 903 (Public Comment in Joint Operating Committee Meetings) is attached for first reading. JOC action is not required.

\_\_\_ 9 FIELD TRIP REQUEST

\_\_\_ Authorization to approve the Cosmetology program field trip request for 44 students and 2 instructors to attend the International Beauty Show in New York City on March 4-5, 2024. All expenses will be paid from Student Activity funds.

Motion by \_\_\_\_\_ Second by \_\_\_\_\_ Discussion  
All In Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstentions \_\_\_\_\_

\_\_\_ 10. REPORTS

- \_\_\_ Superintendent of Record
- \_\_\_ Solicitor
- \_\_\_ Executive Director
- \_\_\_ Principal
- \_\_\_ Business Manager

\_\_\_ 11. ATTACHMENTS

- \_\_\_ Enrollment Update
- \_\_\_ Cooperative Education Update

\_\_\_ 12. BOARD COMMENTS

\_\_\_ 13. ADJOURNMENT (Time \_\_\_\_\_)

Motion by \_\_\_\_\_ Second by \_\_\_\_\_

Next Meeting: March 20, 2024  
Time: 6:30 PM