

WESTERN AREA CAREER & TECHNOLOGY CENTER  
JOINT OPERATING COMMITTEE  
December 20, 2023

Following an Executive Session held prior to the meeting for discussion of personnel matters, the meeting was called to order by JOC President Melissa P. Secco in the Multipurpose Room at 6:30 PM with the following in attendance:

	Board Delegate		Alternate		Also In Attendance
	Missy Dryer	X	Tia Shore	X	Cyril Walther, Superintendent
X	Melissa P. Secco		Amy Lemmon	X	Michael Milanovich
X	Ann Marie Miller		Bernard Price	X	James Purtell
X	Robert J. Mele		Richard Hall	X	Kimberly A. Siegman
	Paul Bianchini	X	Julie Sepesy	X	Steffie Smith
X	Monique Frye		Aaron Vanatta	X	Matthew M. Hoffman, Esq.
X	Rebecca A. Bowman, Esq.		TBD		
X	Gregory Z. Rudman		J. R. Slagle		
X	Tara Sparks-Gatling		Amy Roberts		

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**NOMINATION OF JOINT OPERATING COMMITTEE PRESIDENT**

Motion by Ms. Sparks-Gatling, second by Mrs. Bowman, nominating Mrs. Secco as President, followed by motion of Mrs. Bowman, second by Ms. Sparks-Gatling to close nominations. On a voice vote, the motion was unanimously passed to appoint Mrs. Secco as JOC President.

**NOMINATION OF JOINT OPERATING COMMITTEE VICE PRESIDENT**

Motion by Mrs. Secco, second by Mr. Rudman, nominating Ms. Sparks-Gatling as Vice President, followed by motion of Mrs. Bowman, seconded by Mr. Rudman to close nominations. On a voice vote, the motion was unanimously passed to appoint Ms. Sparks-Gatling as JOC Vice President.

**PUBLIC PARTICIPATION - MACEY KAPPELER**

Student of the Month Macey Kappeler has earned her PA State Board of Cosmetology license and is in our cosmetology instructor program. She is co-captain of Canon Mac's Flag Corp and spends her free time volunteering as a Junior Firefighter. Macey had the opportunity to hold an officer position this past fall as the Western Region SkillsUSA Leadership Conference Parliamentarian and has competed with SkillsUSA at the district and state levels on the Western Area Opening and Closing Ceremony Team. She is employed by Stephen Szabo Salon as an assistant and will be starting the cooperative education program through her current salon.

**AUDIT REPORT PRESENTATION FOR YEAR ENDED JUNE 30, 2023**

Charles Rupert CPA, of Cypher & Cypher, explained the auditing process, reviewed the audit report with the Board, and answered questions concerning the audit. Mr. Rupert commended the administration and thanked the JOC for the opportunity to perform the audit.

**APPROVAL OF MINUTES**

Motion by Mr. Rudman, second by Mrs. Bowman, to approve the minutes of the November 15, 2023 meeting. On a voice vote, the motion was unanimously passed.

**FINANCIAL REPORT**

**Treasurer's Report I Ratification and Payment of Bills**

Motion by Mrs. Bowman, second by Mr. Rudman, to accept the Treasurer's Report with ratification and payment of bills as presented. On a voice vote, the motion was unanimously passed.

**PERSONNEL**

**Adult Education Instructor**

Motion by Mr. Mele, second by Ms. Sparks-Gatling to pay Richard Supler Jr. \$30 per hour to teach a 3-week safety inspection program retroactive to November 13, 2023. On a voice vote, the motion was unanimously passed.

**Welding Instructor**

Motion by Mr. Mele, second by Mrs. Bowman, to hire Brandon S. Badeaux as a full-time Welding instructor on Step 15, Class 1, retroactive to December 18, 2023, at a prorated salary of \$59,399 with single benefits, contingent upon fulfillment of employment requirements. On a voice vote, the motion was unanimously passed.

**Maintenance/Custodial Employee**

Motion by Ms. Miller, second by Ms. Sparks-Gatling, to hire Tyler Kaecher as a part-time custodial/light maintenance worker effective January 2, 2024, to be paid \$16.50 per hour, with no benefits, contingent upon fulfillment of employment requirements. On a voice vote, the motion was unanimously passed.

**REPORTS**

- Mr. Walther reported there has been great participation in the monthly PAC meetings and the superintendents are happy with the way things are going at the school under the current administration.
- Matthew Hoffman, Esq., Solicitor, distributed copies of his latest Education Law Report.
- Mr. Purtell provided information on the recent SkillsUSA competition results and recent student movie day.

**ADJOURNMENT**

Motion by Mrs. Bowman, second Mr. Mele, to adjourn the meeting at 7:35 PM. On a voice vote, the motion was unanimously passed.

Respectfully submitted,

Steffie Smith, Board Secretary