

WACTC AGENDA

September 27, 2023

PRESIDING OFFICER – Melissa P. Secco, JOC President – Call to Order at 6:30 PM – Board Room

___ 1. PLEDGE OF ALLEGIANCE

___ 2. ROLL CALL

	Board Delegate	Alternate	Also In Attendance
A	Jeffrey Devenney	Leslie Cunningham	Cyril Walther
B	Melissa P. Secco	Amy Lemmon	Michael Milanovich
CM	Bernard Price	Liz Gump	James Purtell
CH	Robert J. Mele	Laurie Popeck	Kimberly A. Siegman
FC	Louis R. Ursitz	Beverly Schwab	Steffie Smith
M	David D. Haines	Aaron Vanatta	Matthew M. Hoffman, Esq.
PT	Rebecca A. Bowman, Esq.	Ronald A. Dunleavy	
T	Gregory Z. Rudman	Penny S. Caleffe	
W	Tara Sparks-Gatling	Amy Roberts	

___ 3. PUBLIC PARTICIPATION

___ 4. **STUDENT OF THE MONTH – DARBEE PHILLIPS – WASHINGTON SD – HEALTH OCCUPATIONS**

Darbee comes to class prepared to learn, always demonstrating her best effort and embracing challenges with a positive attitude. She devotes time to our classroom Community Service projects (most recently organizing a blood drive through Vitalant and food drive for a local food bank) and serves as a peer mentor to her Health Occupations classmates. She is a 3-year member of the National Technical Honor Society (is President of the PM session) and has also participated in the SkillsUSA competition at the District level. Although much of her time is devoted to academics, she enjoys playing saxophone in Washington High’s marching band as well as the steel, jazz, and symphonic bands.

Darbee’s determination to succeed, caring attitude, academic achievements, and involvement in school and community events has definitely earned her this Student of the Month recognition.

___ 5. APPROVAL OF MINUTES

___ Authorization to approve the minutes of the August 16, 2023 meeting.

Motion _____ Second _____

___ 6. FINANCIAL

___ A. Treasurer’s Report / Ratification and Payment of Bills

___ Authorization to accept the Treasurer’s report with ratification and payment of bills as presented.

Motion _____ Second _____

___ B. Transfer of Funds

___ Authorization to transfer \$138,951.32 from the General Fund to Capital Fund for payment of Cosmetology remodel.

Motion _____ Second _____

___ 7. LOCAL SHARE ACCOUNT APPLICATION

___ Authorization to approve submission of a Local Share Account Application to the Redevelopment Authority of the County of Washington for the purchase and installation of CNC machine for the Machine Shop program.

Motion _____ Second _____

___ 8. POLICY UPDATES

___ Authorization to approve Policies 830 (Security of Computerized Personal Information/Breach Notification) and 830.1 (Data Governance/Storage/Security) as presented.

Motion _____ Second _____

___ 9. APPROVAL OF ADVISORY COMMITTEE MEMBERS

___ Authorization to approve the 2023-2024 I Advisory Committees as presented.

Motion _____ Second _____

___ 10. STALEY FAMILY DONATION

___ Authorization to accept a memorial donation of \$1,500 from the Andy Staley Family to be awarded to deserving masonry students to assist in the purchase of appropriate clothing and/or tools used in the program.

Motion _____ Second _____

___ 11. SUPPLEMENTAL COSMETOLOGY PROGRAM

___ Authorization to approve a 40-hour supplemental Cosmetology program to begin in October and to pay the instructor \$35 per hour to instruct the program, contingent upon sufficient enrollment.

Motion _____ Second _____

___ 12 PERSONNEL

___ A. Substitute Teacher

___ Authorization to approve Ramon J. Cabanas as a substitute welding instructor to be paid \$100 per day retroactive to August 22, 2023.

Motion _____ Second _____

___ B. Machine Shop Instructor

___ Authorization to hire Keith D. Myers as a full-time Machine Shop instructor on Step 10, Class 1, retroactive to August 30, 2023, at a salary of \$51,899, with benefits, contingent upon fulfillment of employment requirements.

Motion _____ Second _____

___ C. Paraprofessional

___ Authorization to amend the rate of pay of Cindy Kappeler from \$16 per hour to \$17.68 per hour retroactive to August 22, 2024.

Motion _____ Second _____

___ D. CDL

___ Authorization to employ Edward Szygenda as a CDL instructor/examiner retroactive to September 25, 2023, to be paid \$30 per hour, with 3 sick days, 2 personal days, and 1 emergency day, contingent upon fulfillment of employment requirements.

Motion _____ Second _____

___ E. Perkins Coordinator/Career Counselor

___ Authorization to approve the 2023-2024 Compensation and Benefits Plan for Kimberly S. Cowden as presented.

Motion _____ Second _____

___ 13. REPORTS

___ Superintendent of Record

___ Solicitor

___ Executive Director

___ Principal

- The Challenge Program - September 13
- Principals Meeting – October 5
- Counselors Meeting – October 18

___ Business Manager

___ Attachments

- PAC Minutes I September 21
- Enrollment Update

___ 14. BOARD COMMENTS

___ 15. ADJOURNMENT (Time _____)

Motion _____ Second _____