

WACTC AGENDA

August 16, 2023

PRESIDING OFFICER – Melissa P. Secco, JOC President – Call to Order at 6:30 PM – Board Room

___ 1. PLEDGE OF ALLEGIANCE

___ 2. ROLL CALL

| | Board Delegate | | Alternate | | Also In Attendance |
|----|-------------------------|--|--------------------|--|--------------------------|
| A | Jeffrey Devenney | | Leslie Cunningham | | Cyril Walther |
| B | Melissa P. Secco | | Amy Lemmon | | Michael Milanovich |
| CM | Bernard Price | | Liz Gump | | James Purtell |
| CH | Robert J. Mele | | Laurie Popeck | | Kimberly A. Siegman |
| FC | Louis R. Ursitz | | Beverly Schwab | | Steffie Smith |
| M | David D. Haines | | Aaron Vanatta | | Matthew M. Hoffman, Esq. |
| PT | Rebecca A. Bowman, Esq. | | Ronald A. Dunleavy | | |
| T | Gregory Z. Rudman | | Penny S. Caleffe | | |
| W | Tara Sparks-Gatling | | Amy Roberts | | |

___ 3. PUBLIC PARTICIPATION

___ 4. APPROVAL OF MINUTES

___ Authorization to approve the minutes of the June 21, 2023 meeting.

Motion _____ Second _____

___ 5. FINANCIAL

Treasurer’s Report / Ratification and Payment of Bills

___ Authorization to accept the Treasurer’s report with ratification and payment of bills as presented.

Motion _____ Second _____

___ 6. CLINICAL / TRAINING SITES

___ Authorization to approve the following clinical / training sites for the 2023-2024 school year:

Practical Nursing/CNA/Phlebotomy Canonsburg Hospital, Country Meadows, Davita Dialysis, Donnell House, Friendship Village, Gateway Rehab, Jefferson Hospital, McMurray Hills Manor, Mon Valley Hospital, Paramount Senior Living, Presbyterian Senior Care Southmont, The Greenery Center, Transitions, Washington County Health Center, Washington County Jail, Washington Hospital (Maternity), Your Child’s Place (Pediatrics), Trinity Elementary School (Pediatrics), Southwood (Pediatrics); Quest Diagnostics, Advanced Women’s Care of Pittsburgh, St. Clair Hospital; **EMT Public Safety** – Washington County Firemen’s Association Training Site

Motion _____ Second _____

___ 7. POLICY UPDATES (First Reading)

___ Policies 830 (Security of Computerized Personal Information/Breach Notification) and 830.1 (Data Governance/Storage/Security) are presented for first reading. No action is requested.

Motion _____ Second _____

___ 8. FINANCIAL AID HANDBOOK UPDATES

___ Authorization to approve updates to the 2023-2024 Financial Aid Handbook as presented.

Motion _____ Second _____

___ 9. PERSONNEL

___ A. Paraprofessionals

___ Authorization to employ Cindy Kappeler, John S. Zoeller, and Evelyn Friesel as full-time paraprofessionals at the rate of \$16 per hour, with 3 sick days, 1 personal day, 1 emergency day, and single health care benefits, effective August 22, 2023, contingent upon fulfillment of employment requirements.

Motion _____ Second _____

___ Authorization to hire James R. Meloy as a part-time paraprofessional at the rate of \$16 per hour effective August 22, 2023, contingent upon fulfillment of employment requirements.

Motion _____ Second _____

___ Authorization to approve the furlough of paraprofessional George Swanik III.

Motion _____ Second _____

___B. Resignations

___ Authorization to accept the following resignations:

- Rebecca Cecchini, Health Care Professional, effective July 18;
- Craig Lindley, Machine Shop instructor, effective September 6;
- Zachary Dean, Welding instructor, effective August 21;
- Susan Liebold, part-time paraprofessional, effective August 16, 2023.

Motion _____ Second _____

___C. Health Care Professional

___ Authorization to approve the employment of Tracy E. Markovich as a full-time Health Care Professional effective August 22, 2023, at the rate of \$215 per day with 3 sick days, 1 personal day, and 1 emergency day.

Motion _____ Second _____

___D. Welding Instructor (Gold Attachment)

___ Authorization to hire Timothy J. Barton as a full-time Welding instructor on Step 15, Class 1, effective August 22, 2023, at a salary of \$59,399, with benefits, contingent upon fulfillment of employment requirements.

Motion _____ Second _____

___E. Networking Instructor (Red Attachment)

___ Authorization to hire Hunter Czajkowski as a full-time Networking instructor on Step 1, Class 1, effective August 22, 2023, at a salary of \$42,899, with single benefits, contingent upon fulfillment of employment requirements.

Motion _____ Second _____

___F. Machine Shop Instructor

___ Authorization to hire _____ as a full-time Machine Shop instructor on Step ___, Class ___, effective _____, 2023, at a salary of _____, with benefits, contingent upon fulfillment of employment requirements.

Motion _____ Second _____

___10. USE OF FACILITY REQUEST

___ Authorization to approve the request of Associated Builders & Contractors of Western PA to use Western Area CTC facilities two evenings per week beginning September 1, 2023 and ending March 31, 2024, for electrical class instruction. (ABC will pay janitorial fees.)

Motion _____ Second _____

___11. REPORTS

___ Superintendent of Record

___ Solicitor

___ Executive Director

- Staff In-Service - August 22, 23
- Students Return - August 24

___ Principal

___ Business Manager

___ Attachments

- PAC Minutes I June 15, 2023
- 2023-2024 Enrollment Update

___12. BOARD COMMENTS

___13. ADJOURNMENT (Time _____)

Motion _____ Second _____