



April 19, 2023

Dear Parents/Guardians & Seniors:

Our school year is quickly coming to an end and it is time for graduation. This year Western Area Career & Technology Center will be holding the Certificate Ceremony at Chartiers-Houston Auditorium, 2020 West Pike Street, Houston, PA 15342.

The ceremony will be held on Thursday, May 18, 2023 at 6:00pm, we ask that you start to arrive at 5:30pm to ensure we are able to start promptly at 6:00. We have enclosed 4 tickets for your family. These tickets **must** be presented at the doors in order to enter the event. If you do not have your ticket, you will not be able to enter the event. Due to room restrictions and fire safety protocol, we were only able to include 4 tickets per family.

Seniors, in order to participate in the Certificate Ceremony, you must be dressed in dress slacks/dress/skirt, dress shirt, tie, dress shoes and have your cap and gown from your home school. If at any time you have questions regarding the Certificate Ceremony please feel free to reach out to Melissa Hill at [mhill@wactc.net](mailto:mhill@wactc.net) or 724.746.2890 x 100.

Sincerely,

A handwritten signature in black ink, appearing to read 'James Purtell', with a stylized flourish at the end.

Mr. James Purtell  
Principal



# WACTC

Western Area Career & Technology Center

688 Western Avenue, Canonsburg, PA 15317

Phone: 724-746-2890 Fax: 724-746-0817

**ALL SENIORS ARE RESPONSIBLE FOR THEIR OWN TRANSPORTATION TO AND FROM GRADUATION PRACTICES IF TRANSPORTATION IS NOT PROVIDED BY YOUR HOME DISTRICT!**  
**(CHECK WITH YOUR HOME DISTRICT FOR DETAILS)**

## **Graduation Practice** **Tuesday, May 16, 2023**

- 9:15 a.m. Seniors report to the WACTC - MPR
- 9:20 a.m. Inform students of graduation process  
Seniors will receive seat assignment  
All outstanding student debt is due  
Clerical
- 9:30 a.m. Students practice
- 11:00 a.m. Senior students dismissed for day

## **Wednesday, May 17, 2023**

- 9:15 a.m. Seniors report to Chartiers-Houston Auditorium
- 9:20 a.m. Review arrival times, expectations, and appropriate Dress  
Students receive tassels and items for graduation
- 9:30 a.m. Practice graduation from start to finish
- 11:00 a.m. Students dismissed  
( Future years: Seniors receive tickets to ceremony)

**(TURN OVER)**

# **WACTC**

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## **Thursday, May 18, 2023**

- 5:00 p.m. Staff arrival
- 5:15 p.m. Student arrival at Chartiers Houston - Outside, weather permitting  
Doors open for guest  
NTHS members to pass out programs  
SkillsUSA members to sell flowers
- 5:30 p.m. Doors to open to the public for Commencement
- 5:45 p.m. Students and staff to be lined up - Outside, weather permitting  
Inside, if necessary
- 6:00 p.m. Ceremony to begin
- 6:02 p.m. Processional, Pomp and Circumstance for entering shop teachers and graduates into the auditorium  
Staff to be seated on stage and graduates to be seated alphabetical in the middle front of the auditorium
- 6:08 p.m. Playing of Star Spangled Banner
- 6:10 p.m. Mr. Milanovich to give opening remarks
- 6:12 p.m. NTHS Presidents to address class & parents in speech  
NTHS Presidents to introduce Top Western Area Student
- 6:16 p.m. Top Western Area student speaks
- 6:20 p.m. Presentation of certificates to graduates by Mr. Purtell  
Instructor to pass out certificates  
Students to line up along far wall
- 6:45 p.m. Closing remarks by Mr. Milanovich
- 6:47 p.m. Recessional