

PRESIDING OFFICER – Melissa P. Secco, JOC President – Call to Order at 6:30 PM – Multipurpose Room

\_\_\_ 1. PLEDGE OF ALLEGIANCE

\_\_\_ 2. ROLL CALL

	Board Delegate	Alternate	Also In Attendance
A	Jeffrey Devenney	Leslie Cunningham	Cyril Walther
B	Melissa P. Secco	Amy Lemmon	Michael Milanovich
CM	Bernard Price	Liz Gump	James Purtell
CH	Robert J. Mele	Laurie Popeck	Kimberly A. Siegman
FC	Louis R. Ursitz	Beverly Schwab	Steffie Smith
M	David D. Haines	Aaron Vanatta	Matthew M. Hoffman, Esq.
PT	Rebecca A. Bowman, Esq.	Ronald A. Dunleavy	
T	Gregory Z. Rudman	Penny S. Caleffe	
W	Tara Sparks-Gatling	Amy Roberts	

\_\_\_ 3. PUBLIC PARTICIPATION

\_\_\_ 4. STUDENT OF THE MONTH - DEVAN VANSCYOC

Chartiers-Houston senior Devan VanScyoc brings dedication and determination into the EMT Public Safety classroom every day. She is currently working at Ambulance and Chair as an EVO and has done an amazing job as a volunteer at PA Vets Pets. She is in the process of testing for her EMT and has earned multiple certification program certifications in Firefighting, Medical/EMS, and Police. Devan goes above and beyond in everything she does and has helped many of her fellow classmates with projects and hands-on activities.

\_\_\_ 5. APPROVAL OF MINUTES

\_\_\_ Authorization to approve the minutes of the March 22, 2023 meeting.

Motion \_\_\_\_\_ Second \_\_\_\_\_

\_\_\_ 6. FINANCIAL REPORT

Treasurer’s Report | Ratification and Payment of Bills

\_\_\_ Authorization to accept the Treasurer’s report with ratification and payment of bills as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_

\_\_\_ 7. DISPOSAL OF COSMETOLOGY EQUIPMENT

\_\_\_ Authorization to dispose of obsolete cosmetology equipment in the most economical manner.

Motion \_\_\_\_\_ Second \_\_\_\_\_

\_\_\_ 8. PERSONNEL

\_\_\_ Networking Instructor Update

\_\_\_ Practical Nursing

\_\_\_ Authorization to approve the employment of Karen Suder as a part-time Practical Nursing instructor retroactive to March 28, 2023, to be paid \$30.50 per hour.

Motion \_\_\_\_\_ Second \_\_\_\_\_

\_\_\_ 9. COMPLETER CEREMONY

\_\_\_ Authorization to approve the presentation of certificates to our completing seniors at 6:00 PM on May 18, 2023, at Chartiers-Houston High School.

Motion \_\_\_\_\_ Second \_\_\_\_\_

\_\_\_ 10. ARTICULATION AGREEMENTS

\_\_\_ Authorization to continue articulation with University of Northwestern Ohio and Universal Technical Institute to benefit students in the Automation & Robotics Engineering, Auto Mechanics, HVAC, Welding, and Collision Repair programs.

Motion \_\_\_\_\_ Second \_\_\_\_\_

\_\_\_ 11. PRACTICAL NURSING

A. **Clinical/Training Site**

\_\_\_ Authorization to include Advanced Women's Care of Pittsburgh as a clinical/training site for the enhancement of the Western Area CTC phlebotomy program.

Motion \_\_\_\_\_ Second \_\_\_\_\_

B. **IV Certification Course**

\_\_\_ Authorization to approve a 30-hour IV Certification course to be offered to current LPNs or Practical Nursing students who have completed a medication administration course, contingent upon sufficient enrollment.

Motion \_\_\_\_\_ Second \_\_\_\_\_

C. **Medical Terminology Course**

\_\_\_ Authorization to approve a 48-hour Medical Terminology course to be offered one day per week for 12 weeks, contingent upon sufficient enrollment.

Motion \_\_\_\_\_ Second \_\_\_\_\_

D. **Student Handbook**

\_\_\_ Authorization to approve updates to the 2023-2024 Practical Nursing Student Handbook as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_

\_\_\_ 12. REPORTS

\_\_\_ Superintendent of Record

\_\_\_ Solicitor

\_\_\_ Executive Director

\_\_\_ Business Manager

\_\_\_ Attachments

- PAC Minutes I April 20, 2023
- Enrollment Update
- 339 Review Report

\_\_\_ 13. BOARD COMMENTS

\_\_\_ 14. ADJOURNMENT (Time \_\_\_\_\_)

Motion \_\_\_\_\_ Second \_\_\_\_\_

Next Meeting: May 24, 2023  
Time: 6:30 PM