



**WESTERN AREA CAREER & TECHNOLOGY CENTER
JOINT OPERATING COMMITTEE MEETING AGENDA
DECEMBER 21, 2022**

Meeting called to order by Cyril Walther, Superintendent of Record at 6:30 PM

___ 1. PLEDGE OF ALLEGIANCE

___ 2. ROLL CALL

	Board Delegate	Alternate	Also In Attendance
A	Jeffrey Devenney	Leslie Cunningham	Cyril Walther
B	Melissa P. Secco	Amy Lemmon	Michael Milanovich
CM	Bernard Price	Liz Gump	James Purtell
CH	Robert J. Mele	Laurie Popeck	Kimberly A. Siegman
FC	Louis R. Ursitz	Beverly Schwab	Steffie Smith
M	David D. Haines	Aaron Vanatta	Matthew M. Hoffman, Esq.
PT	Rebecca A. Bowman, Esq.	Ronald A. Dunleavy	
T	Gregory Z. Rudman	Penny S. Caleffe	
W	Tara Sparks-Gatling	Amy Roberts	

___ 3. NOMINATION AND SELECTION OF PRESIDENT

Motion by _____ nominating _____ as President. Second by _____

___ 4. NOMINATION AND SELECTION OF VICE PRESIDENT

Motion by _____ nominating _____ as Vice President. Second by _____

___ 5. PUBLIC PARTICIPATION

___ 6. STUDENT OF THE MONTH / PROVIDENCE KING / TRINITY SD

___ The Executive Director will recognize Student of the Month award recipient.

___ 7. APPROVAL OF MINUTES

___ Authorization to approve the minutes of the November 16, 2022 meeting.

Motion _____ Second _____

___ 8. FINANCIAL REPORT

Treasurer's Report | Ratification and Payment of Bills

___ Authorization to accept the Treasurer's report with ratification and payment of bills as presented.

Motion _____ Second _____

___ 9. CDL ADVANTAGE PROGRAM AGREEMENT

___ Authorization to enter into the attached agreement for participation in the CDL Advantage Program to provide financing and/or other services to students qualified for admission/training in the Western Area CDL program.

Motion _____ Second _____

___ 10. POLICIES – FIRST READING – NO ACTION REQUIRED

The following proposed policies are attached for first reading: 006.1 Attendance at Meetings via Electronic Communications; 011 Principles for Governance and Leadership

___ 11. PERSONNEL

EMT Public Safety Instructor

___ Authorization to employ Richard Macfarlane as a full-time EMT Public Safety instructor at Step 12, Class I, retroactive to December 5, 2022, at a prorated salary of \$54,784 with benefits, contingent upon fulfillment of employment requirements.

Motion _____ Second _____

Front Office Secretary

___ Authorization to hire Elizabeth A. Romito as a front office secretary, effective December 27, 2022, at a prorated salary of \$34,000, with benefits, contingent upon fulfillment of employment requirements.

Motion _____ Second _____

School Police Officer

___ Authorization to contract the services of George C. Thomas as a substitute school police officer to be used on an as-needed basis at \$25 per hour with no benefits.

Motion _____ Second _____

___ 12. MENTOR APPROVAL

___ Authorization to approve the payment of \$500 per assignment Michele Eaborn and Brett Shriver assigned as mentors to new teachers for the 2022-2023 school year:

Mentor > New Teacher	Mentor > New Teacher
Michele Eaborn > Rachel Moss (Rehab Aide)	Brett Shriver > Jake Rickard (Electrical Occupations)
Michele Eaborn > Rick Macfarlane (EMT Public Safety)	Brett Shriver > Rob Russell (HVAC)

Motion _____ Second _____

___ 13. REPORTS

___ Superintendent of Record

___ Solicitor

___ Executive Director

___ Principal

___ Business Manager

___ Attachments

- December 15th PAC Minutes
- Enrollment Update

___ 14. BOARD COMMENTS

___ 15. ADJOURNMENT (Time _____)

Motion _____ Second _____

Next Meeting: January 25, 2023
Time: 6:30 PM