

Place of February 23, 2022 Meeting – Western Area Career & Technology Center Board Room

TO JOIN THE MEETING VIA ZOOM:

<https://us04web.zoom.us/j/71665194574?pwd=F3mFvub7lh-3utXTAgyMDtpPOsOkML.1>

Meeting ID: 716 6519 4574

Passcode: tW6uAX

CALL TO ORDER

___ 1. PLEDGE OF ALLEGIANCE

___ 2. ROLL CALL

Board Delegate	Alternate	Also In Attendance
Leslie J. Cunningham	Melissa A. Dryer	Dr. Dennis J. McCarthy
Melissa P. Secco	Timothy K. Burgoyne	Mary DeProspero-Adams
Mark E. Dopudja	Bernard Price	Kimberly A. Siegman
Robert J. Mele	Laurie Popeck	Steffie Smith
Louis R. Ursitz	Beverly Schwab	Matthew M. Hoffman, Esq.
David D. Haines	Aaron Vanatta	
Rebecca A. Bowman, Esq.	Ronald A. Dunleavy	
James Knapp	Penny S. Caleffe	
Karen I. Ruby	Jenna Ward	

___ 3. PUBLIC PARTICIPATION

___ 4. APPROVAL OF MINUTES

___ Authorization to approve the minutes of the January 26, 2022 Joint Operating Committee meeting.

Motion _____ Second _____

___ 5. FINANCIAL

___ Authorization to accept the January Treasurer’s Report with ratification and payment of bills as presented.

Motion _____ Second _____

___ 6. ADVISORY COMMITTEE ADDITIONS

___ Authorization to approve the following advisory committee additions: Mykenzie Tripp to Health Assistant and Mike Tessore to Electrical Occupations.

Motion _____ Second _____

___ 7. AREA AGENCY ON AGING AGREEMENT

___ Authorization to enter into the attached Area Agency on Aging Host Agreement for continued participation in the Senior Community Service Employment Program.

Motion _____ Second _____

___ 8. REHAB AIDE / SPORTS MEDICINE TEACHER JOB DESCRIPTION

___ Authorization to approve the Rehabilitation Aide/Sports Medicine Teacher job description as presented.

Motion _____ Second _____

___ 9. EXECUTIVE SESSION

Motion _____ Second _____

___ 10. PERSONNEL

___ A. Authorization to employ Traci Stoneking as a full-time paraprofessional at the rate of \$15.50 per hour, with 1 sick day and 1 personal day, effective February 28, 2022, contingent upon fulfillment of employment requirements.

Motion _____ Second _____

___ B. Authorization to accept the attached notification of retirement of Rebecca Twigger effective February 28, 2022.

Motion _____ Second _____

___ C. Authorization to employ Lisa L. Ardeno as a full-time, benefited secretary effective February 28, 2022, at a prorated salary of \$27,500, contingent upon fulfillment of employment requirements.

Motion _____ Second _____

___ D. Authorization to accept the attached resignation of Stephanie Barrow as Practical Nursing program administrator effective February 23, 2022.

Motion _____ Second _____

___ E. Authorization to appoint Theresa McCurry as interim Program Administrator of the Western Area CTC Practical Nursing program effective February 22, 2022, for a term not to exceed one year.

Motion _____ Second _____

___ 11. HEALTH AND SAFETY PLAN

___ Authorization to amend the Western Area CTC Health and Safety Plan.

Motion _____ Second _____

___ 12. REPORTS

___ Superintendent of Record

___ Solicitor

___ Executive Director

___ Sports Medicine Update

___ Attachments

- Enrollment Update
- PAC Meeting Minutes
- Monthly Financial Report

___ 13. BOARD COMMENTS

___ 14. ADJOURNMENT (Time _____)

Motion _____ Second _____