



## Community Job Board

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Date Received: 1/22/19

Company: Lane Valente Industries

Location: New York

### Contact Information

Name: Daniel Gomez

Phone:

Email: [dgomez@lviusa.com](mailto:dgomez@lviusa.com)

### Description:

Many current job openings in the Western PA area. Go to [lviusa website](http://lviusa.com).

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Date Received: 2/13/2019

Company: Chuck's Collision Shop

Location: 132 Jefferson Rd, Waynesburg

### Contact Information

Name: Lisa Kreuzer

Phone: 724-627-8218

Email: [lkreuzer@chuckscollision.net](mailto:lkreuzer@chuckscollision.net)

### Description: Automotive Assistant – Full Time

Immediate opening for a motivated person that delivers friendly, efficient customer service as well as detailed assistant in the shop. Must have experience working in the automotive

field. The Shop Assistant works with all body shop personnel to organize and perform administrative duties, parts organization, detailing of vehicles to ensure success and customer satisfaction is achieved on every job. This task is accomplished by providing direct on-the-job assistance to technicians and management, inspecting jobs for proper completion and creating an environment for high productivity through motivational leadership and effective administration.

Candidate must be energetic, empathetic, efficient, organized and welcoming.

#### Responsibilities and Duties:

- Wash and clean all the exteriors of all vehicles before repairs and after repairs (inside/outside)
- Complete pre-repair and post-repair checklist for non-related damage and maintenance issues
- Assist technicians in the shop
- Assist in the office with administrative duties including answering phones, assisting customers, organizing/creating paperwork, etc.
- Transport or move vehicles as needed
- Assist in ordering, checking in, matching and invoicing parts
- Break down all boxes, and keep shop clean and organized
- Handling parts returns and credits
- Perform any other duties as requested and needed by technician and management for the purpose of ensuring an efficient and effective repair
- Picking up and dropping off customer
- Picking up parts as needed
- Complete monthly list of all maintenance needed for building and equipment
- Ensuring safety of all personnel

- Other Duties Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice

#### Qualifications and Skills:

- Ability to pass drug screens (pre-employment & random)
- Valid driver license in good standing
- Dependable & punctual with good attendance
- Good communication skills
- Must be able to multi-task
- Must be a problem-solver with good reasoning skills
- High attention to detail
- Highly organized
- Self-motivated with good work ethic
- Team-oriented
- Willingness to learn

#### Benefits:

- Paid Holidays and Paid Vacation after 1 Year
- Health Insurance
- 401K after 1000 Hours

Must be able to pass drug test

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Date Received: 3/6/2019

Company: Metalico, Inc.

Location: Neville Recycling, Pittsburgh, PA

#### Contact Information

Name: Samantha Gabert

Phone: 412-771-2975

Description:

## ***Electrician Intern***

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As an Electrician you will work directly under the supervision of a qualified Electrician in the installation and repair of electrical systems, hydraulic, pneumatic and electronic components of industrial machinery and equipment. Reads and interprets drawings, blueprints, schematics and electrical code specifications to determine layout of industrial electrical equipment installations This position will work closely with operations, maintenance, environmental, or some combination of all.

### **Essential Job Functions**

- Measure, cut, and bend wire and conduit, using measuring instruments and hand tools.
- Maintain tools, vehicles, and equipment and keep parts and supplies in order
- Perform semi-skilled and unskilled laboring duties related to the installation, maintenance and repair of a wide variety of electrical systems and equipment
- Disassemble defective electrical equipment, replace defective or worn parts, and reassemble equipment, using hand tools
- Thread conduit ends, connect couplings, and fabricate and secure conduit support brackets, using hand tools
- Examine electrical units for loose connections and broken insulation and tighten connections, using hand tools
- Advanced knowledge in the installation of EMT conduit and MC style cabling
- Drill holes and pull or push wiring through openings, using hand and power tools

- Dig trenches or holes for installation of conduit or supports
- Strip insulation from wire ends, using wire stripping pliers, and attach wires to terminals for subsequent soldering
- Trace out short circuits in wiring, using test meter
- The ability to read and understand blue prints
- Knowledge of basic wiring methods
- Knowledge of basic hand tools and drill sets
- Understands the national electrical code pertaining to electrical construction
- Work with contractors and other tradesmen
- Ability to work off a scissor lift, aerial lift and ladder
- Maintain a clean and orderly work area

### Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals to perform the essential functions:

- Certification from an accredited technical school; or one to two years related experience and/or training; or equivalent combination of education and experience.
- Must have knowledge of electrical circuits, wiring and electrical codes
- Must have the ability to read blueprints and schematics
- Must be able to follow written and verbal instructions
- Must have the ability to perform mathematical calculations
- Must be able to diagnose and resolve problems
- Must have the ability to use hand and power tools
- Must be able to use a ladder and work with heights
- Must be able to successfully pass a drug test and background screening

- Strong team player
- Industry experience in scrap metal preferred
- Excellent written, organization and verbal communication skills
- Ability to work independently and prioritize
- Attention to detail and accuracy
- Problem solving skills
- Knowledge of and experience using Microsoft Office.

#### Supervisory Responsibilities

No supervisory experience.

#### Physical Demands

The physical demands described here are representative of those an employee should possess to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions:

- Walking: Frequent walking throughout the facility both indoors and outdoors and on various surfaces that may be uneven or slippery.
- Carrying: Occasional carrying of light objects.
- Pushing: Infrequent pushing of objects, possibly related to production support.
- Pulling: Infrequent pulling of objects, possibly related to production support.
- Bending: Occasional bending during production support.
- Reaching: Infrequent reaching with hands and arms.
- Handling: Occasional handling of parts or tools.
- Climbing
- Operation of motorized cart
- Works on ladders and/or scaffolding
- Other: Occasional use of personal computer, keyboard, and monitor.

- Specific vision includes close vision and ability to adjust focus.
- Dexterity of hands and fingers to operate a computer keyboard, mouse, and to handle other computer components.
- Lift product and other objects of various shapes, sizes and weights (up to 50 lbs. occasionally).
- Physically able to participate in sessions, presentations, and meetings.

### Work Environment

The work environment characteristics described here are representative of those an employee may encounter while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- The employee is occasionally exposed to moving mechanical parts, fumes or airborne particles, toxic or caustic chemicals and outdoor weather conditions.
- Noise level in the work environment is usually moderate
- Outside/inside work
- Excessive hot and cold temperature
- Excessive humidity and dampness
- Exposure to excessive noise
- Exposures to dust, fumes, smoke, or gas
- Exposures to solvents, grease, and oil
- Works around machinery with moving parts
- Works around moving objects and vehicles

### Work Hours

Monday through Friday with a 40 hour work week. Overtime and weekend work may be required.

The above statements are intended to describe the general nature and level of work being performed by people assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. May perform other duties as assigned.

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Date Received: 12/13/2018

Company: Proudfoot Plumbing, Heating & Air

Location: Homestead, PA

Contact Information

Name: Hugh Williams

Phone: 724-759-0748

Email: check website – Proudfoot-services.com

Description:

***HVAC Service Technician***

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Date Received: 11/8/2018

Company: PA Transformer Technologies, Inc

Location: Washington County - Canonsburg

Contact Information

Name: R Fullman

Phone: fax 724-873-2157 attn: HR Dept

Email: [rfullman@patransformer.com](mailto:rfullman@patransformer.com)

Description:

Welder/Fitter

Candidates should have a working knowledge and experience in all techniques of welding, cutting, brazing and fitting. Additionally candidates should have ability to run Spray Arc & Globular transfer with Hard Wire, Hollow Core, Flux Core wire and Stick SMAW 7018 as well as understand and interpret blueprints and diagrams. It is essential that



individuals have ability to work independently and in a team environment. Starting hourly wage is \$17.65 and goes to \$18.65 after six months. PTTI offers a competitive and comprehensive benefit package.

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Date Received: 11/5/2018

Company: H B Rentals

Location: Canonsburg

Contact Information

Name: Patty McLeod

Phone: 724-916-4215

Email: [PatriciaM@hbrentals.com](mailto:PatriciaM@hbrentals.com)

Description

Field Service Technician

The Field Service Technician plays an integral part of the work scope of HB Rentals by delivering and servicing company equipment at offsite locations and performing repairs on company equipment, including but not limited to mobile accommodation units. Experience in trades such as carpentry, plumbing, painting, electrical, HVAC and/or general maintenance is a plus. A company vehicle, company cell phone and uniforms are supplied and training is provided. This position is primarily an outdoor activity. The Field Service Technician will be home every night. Average work week will be 55 - 60 hours with overtime being paid for hours over 40. Starting wages are approximately \$18.00.

Interested parties can apply on line at [hbrentals.com](http://hbrentals.com) or send resumes to [PatriciaM@hbrentals.com](mailto:PatriciaM@hbrentals.com)

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Date Received: 10/30/2018

Company: Washington Rotating Control Heads & Arch Rental

Location: Washington County

## Contact Information

Name: LAUREN NISSLEY

Phone:

Email: LNISSLEY@WASHINGTONROTATING.COM

## Description:

### MACHINIST

Summary: Washington County manufacturer of drilling equipment is hiring a fulltime Manufacturing Labor position to perform the following tasks. The company offers a full benefits package, including health insurance, dental insurance, 401k and a profit-sharing plan:

- Sets up and operates conventional machines and machining centers to fabricate various equipment per our product line.
- Studies blueprints, sketches, drawings, manuals, specifications, or sample part to determine dimensions and tolerances of finished work piece, sequence of operations, and setup requirements.
- Measures, marks, and scribes dimensions and reference points on material or work-piece as guides for subsequent machining as necessary.
- Selects, aligns, and secures holding fixtures, cutting tools, attachments, accessories, and materials on machines as necessary to machine parts as required.
- Calculates and sets controls to regulate machining factors such as speed, feed, coolant flow, and depth and angle of cut to established guidelines and procedures.
- Starts and observes machine operation to detect malfunctions or out-of-tolerance machining and adjusts machine controls as required.
- Verifies conformance of finished work-piece to specifications, using measuring and inspection tools as necessary.
- Performs routine maintenance tasks on machines as required.
- Confers with engineering and production personnel to resolve machining or assembly problems.
- Maintains a clean and organized work area and maintain all equipment, to like new appearance, according to maintenance plans and established procedures.

Maintains a positive work atmosphere by acting and communicating in a manner so that you get along with co-workers and management.

Ensures that safe work practices are followed and adhered to.

Qualifications and Additional Requirements:

Two-year college or technical school; or two to three years related experience and/or training; or equivalent combination of education and experience

High school diploma or GED

Must possess a valid driver's license and a clean driving record

Must be at least 21 years of age

Ability to lift and move up to 50 pounds

Subject to periodic and random drug testing

Team player

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Date Received: 10/30/2018

Company: TJD Energy

Location: Washington County

Contact Information

Name: Carrie Walker

Phone: 724-916-4535

Email:

Description:

Welders helper at gas well sites

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Date Received: 10/30/2018

Company: WV Fabricating and Welding

Location: Pittsburgh

Contact Information

Name: Scott Myers

Phone:

Email: [smyers@wastecanservices.com](mailto:smyers@wastecanservices.com)

Description:

We repair dumpsters and hire welding technicians all over the east coast and we have a particular need for a couple of good welders in

Pittsburgh. I wanted to reach out to see if any of your students would like to discuss full time or even an apprenticeship with our organization for our future welding needs.

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Date Received: 11/2/2018

Company: Millcraft

Location: Canonsburg, Washington County

Contact Information

Name: Kaley Wood

Phone: 724-229-8800x109

Email: [kwood@millcraftideas.com](mailto:kwood@millcraftideas.com)

Description:

Maintenance Technician

We are seeking a reliable, full-time commercial office building maintenance technician for the Southpointe area. Candidate should have basic knowledge of HVAC, plumbing, electrical and computer skills. Be a team player who is also able to prioritize and organize their own day, work independently and as a team. Complete work orders on a daily basis and ensure they are completed in a timely and professional manner. Strong communication skills a must. Perform repairs, troubleshoot and complete preventive maintenance. Perform painting and special projects as assigned. On-call for emergencies on a rotating schedule. General cleaning and upkeep of all outside common areas including landscaping, painting and pressure washing. Remove snow and ice from sidewalks, walkways and steps. Other duties as necessary. Must have a valid driver's license and reliable transportation and able to pass a criminal background check and a drug test. Full-time with benefit package including medical, dental, vision, paid vacation and holidays and a 401(k) plan.

Job Type: Full-time

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Date Received: 11/2/2018

Company: Millcraft

**Location: Canonsburg, Washington County**

**Contact Information**

**Name: Kaley Wood**

**Phone: 724-229-8800x109**

**Email: [kwood@millcraftideas.com](mailto:kwood@millcraftideas.com)**

**Description:**

**Maintenance Supervisor**

The Hilton Garden Inn Pittsburgh/Southpointe is currently looking for an engaging, self-motivated superstar to fill our Maintenance Supervisor position. If you've always been curious about how things work and enjoy taking them apart and putting them back together so they are working correctly then this career could be for you! Responsible for the operation and maintenance of all interior and exterior lighting, ice machines, HVAC, plumbing, fire control equipment and guest room repairs.

A high school diploma with technical school is preferred. Hotel experience is also preferred but not required.

**Benefits**

Full time benefits include: Medical, Dental, Vision, 401K, Paid Time Off and the Hilton Employee Travel Program

**Requirements:**

- HVAC repair/installation experience –Recommended
- Excellent communication and customer service skills
- POSITIVE attitude!
- Great Health Benefits & 401k
- MUST be able to install and repair
- Experience using various hand and power tools
- Must be able to work in a fast-paced environment and available for all shifts.

Essential Functions of the position include, but are not limited to the following:

- Take immediate action on problems that are encountered in the hotel.
- Promote teamwork and associate morale.
- Communicate with all departments as needed on an ongoing basis.

- Use hand and power tools, precision measuring and testing devices to test, diagnose and repair equipment.
- Responsible to act as manager on duty shifts when scheduled.
- Make structure repairs to masonry, woodwork and furnishings, patch or replace plaster, paint walls, ceiling and trim. Cut and lay flooring (linoleum, carpet, tile, etc.).
- Follow all MSDS requirements at all times.
- Follow all OSHA requirements at all times.
- Work with Chief Engineer & General Manager on a daily basis to assure the hotel is properly maintained at all times.
- Be prepared to clean sidewalks and entrances to the hotel of ice and snow, when necessary.
- Provide assistance to other team members to contribute to the smooth operation of the department and the hotel.

Education and Experience Trade School and/or a minimum of 2 years related experience.

The employee is occasionally exposed to outside weather conditions. May include nights, weekends and/or holidays.

Physical/Mental Characteristics of the position and environmental factors of the workplace: This position is very active and requires standing, walking, bending, kneeling, stooping, crouching, crawling, and climbing all day. The employee must frequently lift and/or move items over 50 pounds. Ability to read, write and follow instructions. Effectively communicate with staff, guests and vendors.

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Date Received: 11/2/2018

Company: Orbital Engineering, Inc.

Location: Allegheny County

Contact Information

Name: Michael Zimmerman

Phone: 412-450-4029

Email: [mzimmerman@orbitalengr.com](mailto:mzimmerman@orbitalengr.com)

Description:

Field Inspector

**JOB DESCRIPTION** Orbital Engineering, Inc. is seeking an experienced Field Inspector to work at our Pittsburgh office supporting major client's projects as well as others that may be assigned. A successful candidate will inspect structural components at customer locations and ensure that structural deficiencies are recorded for customer use. The gathering of field measurements, conducting inspections and other wise observing existing conditions in a heavy industrial environment is a primary component of this position. Candidates must be prepared to readily accept these requirements and will be properly trained to work in these environments. Responsibilities include, but are not limited to:

- Detect possible defects and faults in structural systems and recommend or stipulate appropriate remedial measures for non complex defects.
- Accurately read and comprehend drawings.
- Learn job-related material primarily through oral instruction and observation which takes place mainly in an on-the-job training setting.
- Use graphic instructions, such as blueprints, schematic drawings, layouts, or other visual aids.
- Applies intensive and diversified knowledge in broad areas of assignments, especially projects concerned with unique or specialized problems.
- Relies on experience and judgment to plan and accomplish goals.
- Complete company developed training modules.
- Interfaces directly with the client's representatives as necessary.
- Certifies designs and drawings as appropriate.
- Other duties as assigned.

**JOB REQUIREMENTS** The successful candidate will have UP TO 5 years of experience with any of the following: General Inspection experience and/or experience working in the mining industry, steel mills or oil refineries.

Preference given to:

- Non-Destructive Testing (NDT)
- Certified Weld Inspector (CWI) credentials
- API tank inspection experience

Candidates must have a flexible schedule and quick response time in order to compensate for the customer's changing needs. Candidate

must also be willing to travel minimum of 15% of the year. While performing the duties of this job, the employee is frequently required to walk, stand, bend and climb ladders. The employee is regularly required to use hands to manipulate, handle, or feel; reach with hands and arms; and talk or hear. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include color vision, depth perception, and ability to adjust focus. Work in elevated or in tight, confined space type areas. Use of negative pressure, air filtering/purifying respiratory protection may be required. A commitment to excellence and hard work will be rewarded with a competitive salary, career advancement opportunities, and an excellent benefits package including medical, dental, vision, prescription drug, 401(k), and supplemental insurance. Orbital Engineering, Inc. is an Equal Opportunity Employer, EEO/AA/M-F-VD. Orbital Engineering, Inc. seeks diversity among its employees.